

STANDARD CODE OF RULES

This document contains the Standard Code of Rules developed by The Football Association for open age football (the “Standard Code”).

The Standard Code is mandatory for all Competitions at Regional NLS Feeder League level and below, and The FA Women’s Pyramid excluding the FAWSL, FAWC and the FA Women’s National League.

Competitions seeking sanction must draft their Rules in conformity with the Standard Code, using the same numbering and standard headings.

The mandatory rules are printed in normal text and the *optional rules in italics*.

It should be noted that in many cases rules are so printed because they are alternatives and the procedure to apply should be retained and the others omitted.

In all cases where a [] is shown the necessary name, address, number or wording to complete that rule must be inserted.

Competitions may add to the core of the Standard Code, which is mandatory, providing the additions are approved by the Sanctioning Authority and do not conflict with the mandatory rules or any relevant principles and policies established by The FA. Competitions at Tiers 5 and 6 of The FA Women’s Pyramid must also have any additions or optional rules approved by The Women’s Football Board prior to seeking approval from the Sanctioning Authority. Guidance from the Sanctioning Authority should be sought in advance if there is any doubt as to the acceptability of additional rules.

1. DEFINITIONS

RULE 1.A

In these Rules:

“Affiliated Association” means an Association accorded the status of an Affiliated Association under the rules of The FA.

“AGM” shall mean the annual general meeting held in accordance with the constitution of the Competition.

“Club” means a club for the time being in membership of the Competition.

“Competition” means the [Lancashire and Cheshire Amateur Football] League.

“Competition Match” means any match played or to be played under the jurisdiction of the Competition.

“Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club. “Deposit” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

“Fees Tariff” means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules, as set out at Schedule A.

“Fines Tariff” means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules, as set out at Schedule A.

“Ground” means the ground on which the Club’s Team(s) plays its Competition Matches.

“Management Committee” means in the case of a Competition which is an unincorporated association the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.

“Match Officials” means the referee, the assistant referees and any fourth official appointed to a Competition Match.

“Non Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.

“Officer” means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.

“Participant” shall have the same meaning as set out in the rules of The FA from time to time.

“Player” means any Contract Player, Non Contract Player or other player who plays or who is eligible to play for a Club.

“Player Registration System” means The FA system to register players as determined by The FA from time to time.

“Playing Season” means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.

“Rules” means these rules under which the Competition is administered.

“Sanctioning Authority” means [the Manchester County Football Association Limited].

“Scholarship” means a Scholarship as defined in The FA rules

“Season” means the period of time between one AGM and the next AGM

“Secretary” means such person or persons appointed or elected to carry out the administration of the Competition.

“SGM” means a special general meeting held in accordance with the constitution of the Competition.

“Team” means a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.

“The FA” means The Football Association Limited. “Virtual Meetings” means meetings held electronically.

“written” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

RULE 1.B

Unless stated otherwise, terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and also the other way around.

GOVERNANCE RULES

2. COMPETITION NAME, CONSTITUTION

RULE 2.A

The Competition will be known as The Lancashire and Cheshire Amateur Football League. The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist, or which ceases to be entitled to play in the Competition for any reason whatsoever shall automatically cease to be a member of the Competition.

RULE 2.B

This Competition shall consist of not more than [no specific limit] Clubs approved by the Sanctioning Authority.

RULE 2.C

The geographical area covered by the Competition membership shall be Greater Manchester and surrounds.

RULE 2.D

The administration of the Competition under these Rules will be carried out by the Management Committee in accordance with the rules, regulations and policies of The FA.

RULE 2.E

All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation to them subject to the provisions of Rule 7.

RULE 2.F

The Rules are taken from the Standard Code of Rules (the "Standard Code") determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the Competition.

RULE 2.G

All Clubs must be affiliated to an Affiliated Association and their names and particulars shall be returned annually by the appointed date in a manner prescribed by the Sanctioning Authority and must have a constitution approved by the Sanctioning Authority. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

This Competition shall apply annually for sanction to the Sanctioning Authority and the constituent Teams of Clubs may be grouped in divisions, each not exceeding **SIXTEEN (16)** in number.

RULE 2.H

Inclusivity and Non-discrimination:

1. The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to The FA Equality Policy and any legislative requirements (including those contained in the Equality Act 2010).
2. This Competition and each Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.
3. Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.

RULE 2.I

Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including, but not limited to, England Football Accredited and RESPECT programmes. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law 1: The Competition shall require all players and club officials to have signed the FA's Respect Codes of Conduct and produce these, if so requested, by the League Management Committee.

By-Law 2: Prior to each match the participating teams and officials shall conduct the 'Respect' handshake, and handshakes are to be offered to the opposing team after the match.

By-Law 3: The LCAFL Policy on Drugs and Alcohol. Failure to comply will be dealt with by the League Management Committee.

RULE 2.J

All Participants shall abide by The Football Association Regulations for Safeguarding Children and Regulations for Safeguarding Adults at Risk as determined by The FA from time to time.

RULE 2.K

Clubs shall not enter any of their Teams playing in the Competition in any other competitions (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: Member clubs may not enter any of their teams in more than one external Saturday cup competition.

RULE 2.L

At the AGM or a SGM called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary, this Rule shall take precedence over Rule 22.

RULE 2.M

Only ONE Team from a Club shall be permitted to participate in a single division unless there is no viable alternative because of logistical issues and/or reasons linked to participation and geographical boundaries in which case the Competition will obtain the prior approval of the Sanctioning Authority. This Competition will ensure that, where permission is given, Teams from a Club operating in the same division are run as separate entities with no interchange of players other than by transfers of registration in accordance with these Rules.

3. CLUB NAME

RULE 3.A

Any Club wishing to change its name must obtain permission from the Sanctioning Authority following consultation with the Competition. In the event that permission is granted, the Club must advise the Competition Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

4. ENTRY FEE, SUBSCRIPTION, DEPOSIT

RULE 4.A

Applications by Clubs for admission to the Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary by the **15th June** and must be accompanied by an Entry Fee for each Team as set out in the Fees Tariff, which shall be returned in the event of non- election.

Applications, of which due notice has been given, will be received at the AGM or an SGM if confirmed by a majority of the accredited voting members present.

When Rule 22.B is applied or a Team seeks a transfer or, is compulsorily transferred to another division, no Entry Fee shall be payable.

RULE 4.B

The annual subscription shall be payable, in accordance with the Fees Tariff for each Club/Team payable at a date agreed at the AGM or set by the Competition.

RULE 4.C

In the event of any issue concerning the membership of any Club with the Competition the Management Committee may require a Deposit to be paid (in accordance with the Fees Tariff) by or on behalf of the Club on such terms and for such period as it may in its entire discretion think fit. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

RULE 4.D

A Club shall not participate in this Competition until the entry fee, annual subscription and deposit have been paid.

By-Law: Member Clubs other financial dues to the Competition must be paid within **TWENTY-ONE (21)** days of notification thereof. Any Club whose fees or dues are incomplete at the beginning of the Competition's Annual General Meeting, or any Extraordinary General Meeting may not vote thereat and may forfeit membership if the payment is not made within **TWENTY-ONE (21)** days of the date of such meetings.

RULE 4.E

Clubs must advise the Secretary annually in writing by **17th July** of its Sanctioning Authority affiliation number for the forthcoming Playing Season. Clubs must advise the Secretary in writing, or on the prescribed form, of details of its headquarters, its Officers and any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

5. MANAGEMENT, NOMINATION, ELECTION

RULE 5.A

The Management Committee shall comprise the Officers of the Competition and a maximum of **NINE (9)** members who shall all be elected at the AGM.

RULE 5.B

Retiring Officers shall be eligible to become candidates for re-election without nomination provided that the Officer notifies the Secretary in writing not later than **1st June** in each year. All other candidates for election as Officers of the Competition or members of the Management Committee shall be nominated to the Secretary in writing, signed by the secretaries of two Clubs, not later than **12th April** in each year. Names of the candidates for election shall be circulated with the notice of the AGM. In the event of there being no nomination for any office by the date stated in the earlier part of this Rule, nominations may be received at the AGM.

By-Law: In accordance with Article 13 of the Articles of Association.

RULE 5.C

The Management Committee shall meet a minimum of twice a season or as and when required.

On receiving a requisition signed by two-thirds (2/3) of the members of the Management Committee the Secretary shall convene a meeting of the Management Committee.

RULE 5.D

Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.

RULE 5.E

All communications received from Clubs must be conducted through their Officers and sent to the Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: This Rule shall be read alongside Article of Association 4.5. Failure to comply will result in a fine or other sanction as determined by the League Management Committee.

6. POWERS OF MANAGEMENT

RULE 6.A

The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all subcommittees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.

RULE 6.B

Subject to the permission of the Sanctioning Authority having been obtained, the Management Committee may order a match or matches to be played each Season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call on each Club to contribute equally such sums as may be necessary to meet any deficiency at the end of the Season.

RULE 6.C

Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote at all such meetings, but no member shall be allowed to vote on any matters directly relating to that member or to the Club so represented or where there may be a conflict of interest. This shall also apply to the procedure of any sub-committee.

RULE 6.D

In the event of the voting being equal on any matter, the Chair shall have a second or casting vote.

RULE 6.E

The Management Committee shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within **TWENTY-EIGHT (28)** days of the Competition being notified.

With the exception of Rules 6(I), 8(H), and 9, for all alleged breaches of a Rule the Management Committee shall issue a formal written charge to the Club concerned. The Club charged shall be given **SEVEN (7)** days from the date of notification of the charge to reply.

In such reply a Club may:

1. Accept the charge and /or submit in writing a case of mitigation for consideration by the Management Committee; or
2. Accept the charge and notify the Competition that it wishes to put its case of mitigation at a hearing before the Management Committee; or
3. Deny the charge and submit in writing supporting evidence for consideration by the Management Committee; or
4. Deny the charge and notify the Competition that it wishes to have a hearing before the Management Committee.

Where the Club charged fails to respond within **SEVEN (7)** days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.

The maximum fine permitted for any breach of a Rule is £250 and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

No Participant under the age of 18 can be fined.

All breaches of the Laws of the Game, or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate sanctioning Association.

RULE 6.F

All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7.

Decisions of the Management Committee must be notified in writing to those concerned within **SEVEN (7)** days.

RULE 6.G

A minimum of **50%** of its members shall constitute a quorum for the transaction of business by the Management Committee or any of its sub-committees.

RULE 6.H

The Management Committee, as it may deem necessary, shall have power to fill any vacancies that may occur in their number.

RULE 6.I

A Club must comply with an order or instruction of the Management Committee and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

RULE 6.J

Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within **FOURTEEN (14)** days of the date of notification of the decision. Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further **FOURTEEN (14)** days will result in fixtures being withdrawn until such time as the outstanding fines are paid.

RULE 6.K

A member of the Management Committee appointed by the Competition to attend a meeting or Competition Match may have any reasonable expenses incurred refunded by the Competition.

RULE 6.L

The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the AGM or SGM called to decide the constitution and the commencement of the Playing Season, subject to the provisions of the National League System Regulations or Womens Football Pyramid Regulations (which shall take preference if applicable)

RULE 6.M

The business of the Competition as determined by the Management Committee may be transacted by electronic mail.

7. PROTESTS, CLAIMS, COMPLAINTS, APPEALS

RULE 7.A

1. All questions of eligibility, qualification of Players or interpretations of the Rules shall be referred to the Management Committee or a subcommittee duly appointed by the Management Committee.
2. Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities will not be entertained by the Management Committee unless a protest is lodged with the referee prior to the commencement of the Match.

By-Law: Any Club lodging such protest and not proceeding with it shall be deemed guilty of a breach of this Rule and shall be dealt with by the League Management Committee.

RULE 7.B

Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within **SIX (6)** days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.

RULE 7.C

No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the costs to be shared by the parties.

RULE 7.D

1. All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least **SEVEN (7)** (days before the protest or complaint being heard.
2. All parties must have received a minimum of **SEVEN (7)** days' notice of the hearing should they be instructed to attend. Should a Club elect to state its case in person then it should indicate such when forwarding the written response.

RULE 7.E

The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.

RULE 7.F

Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within **FOURTEEN (14)** days of the posting of the written notification of the decision causing the appeal, accompanied by a fee (as set out in the Fees Tariff), which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Sanctioning Authority, and the Sanctioning Authority may (but is not obliged to):

1. Invite submissions by the parties involved; or
2. Convene a hearing to hear the appeal; or
3. Permit new evidence; or
4. Impose appropriate deadlines.

Any appeal shall not involve a rehearing of the evidence considered by the Management Committee.

RULE 7.G

No appeal can be lodged against a decision taken at an AGM or SGM unless this is on the ground of unconstitutional conduct.

RULE 7.H

All protests, claims or complaints relating to these Rules and appeals arising from a Player's contract shall be heard and determined by the Management Committee, or a sub-committee duly appointed by the Management Committee. The Clubs or Players protesting, appealing, claiming or complaining must send a copy of such protest, appeal, claim or complaint and deposit a fee (as set out in the Fees Tariff) which shall be forfeited in the event of the protest, appeal, claim or complaint not being upheld, and in these circumstances may, in addition, be ordered to pay the costs at the direction of the Management Committee.

All such protests, claims, complaints and appeals must be received in writing by the Secretary within **FOURTEEN (14)** days of the event or decision causing any of these to be submitted.

8. ANNUAL GENERAL MEETING

RULE 8.A

The AGM shall be held not later than **30th June** in each year. At this meeting the following business shall be transacted provided that at least 50% of member clubs members are present and entitled to vote:-

1. Confirm the minutes of the last AGM.
2. Adopt the annual report, balance sheet and statement of accounts from the previous season or accounting period.
3. Election of Clubs to fill vacancies.
4. Constitution of the Competition for the ensuing Season.

By-Law: The Management Committee is empowered to determine the League structure and the membership of the individual divisions prior to the Annual General Meeting.

5. Election of Competition Officers and Management Committee members.
6. Appointment of auditors/verifiers.
7. Alteration of Rules, if any (see Rule 14).
8. Agree the date for the beginning of the Playing Season and kick off times applicable to the Competition.
9. Agree the date for the end of the Playing Season.
10. Other business of which due notice shall have been given and accepted by the Chair as being relevant to an AGM.

RULE 8.B

A copy of the duly audited/verified balance sheet, statement of accounts and agenda shall be forwarded to each Club at least **FOURTEEN (14)** days prior to the meeting, together with any proposed Rule changes.

By-Law: The audited accounts for the season up to the **30th June** will be presented to the August General meeting.

RULE 8.C

A signed copy of the duly audited/verified balance sheet and statement of accounts shall be sent to the Sanctioning Authority within **FOURTEEN (14)** days of its adoption by the AGM.

RULE 8.D

Each Club shall be empowered to send **TWO (2)** delegates to an AGM. Each Club shall be entitled to **ONE** vote only. **FOURTEEN (14)** days' notice shall be given of any AGM.

RULE 8.E

Clubs who have withdrawn their membership of the Competition during the Playing Season being concluded or who are not continuing membership shall be entitled to attend but shall vote only on matters relating to the Season being concluded. This provision will not apply to Clubs expelled in accordance with Rule 12.

RULE 8.F

All voting shall be conducted by a show of voting cards or count of email or virtual responses (for virtual meetings), unless a ballot be demanded by at least **50%** of the delegates qualified to vote or the Chair so decides.

RULE 8.G

No individual shall be entitled to vote on behalf of more than one Club.

RULE 8.H

Any continuing Club must be represented at the AGM. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By- Law: Apologies from club secretaries will be accepted but another representative must attend.

RULE 8.I

Officers of the Competition and Management Committee members shall be entitled to attend and vote at an AGM but cannot also cast a vote on behalf of a club (see Rule 8.G).

RULE 8.J

Where a Competition is an incorporated entity, the Officers of the Competition shall ensure that the Articles of Association of the Competition are consistent with the requirements of these Rules.

9. SPECIAL GENERAL MEETINGS

RULE 9.A

On receiving a requisition signed by **TWO-THIRDS (2/3)** of the Clubs in membership the Secretary shall call an SGM.

RULE 9.B

The Management Committee may call an SGM at any time.

RULE 9.C

At least **SEVEN (7)** days' notice shall be given of a meeting under this Rule, together with an agenda of the business to be transacted at such meeting.

RULE 9.D

Each Club shall be empowered to send **TWO (2)** delegates to all SGMs. Each Club shall be entitled to **ONE** vote only.

RULE 9.E

Any Club failing to be represented at an SGM shall be fined in accordance with the Fines Tariff.

By-Law: Apologies from club secretaries will be accepted but another representative must attend.

RULE 9.F

Officers of the Competition and Management Committee members shall be entitled to attend and vote at all SGMs but cannot also cast a vote on behalf of a club (see Rule 9.D).

10. AGREEMENT TO BE SIGNED

Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Season,

“We, (A) (name) [] of (address) [] (Chair)/(Director) and (B) (name) [] of (address) [] (Secretary)/(Director) of [] Football Club (Limited) have been provided with a copy of the Rules and Regulations of the [] Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 7.”

The agreement shall be signed:

1. where a Club is an unincorporated association, by the Club Chair and Secretary; or
2. where a Club is an incorporated entity, by two directors of the Club.

Any change of Chair, Secretary or Directors of the Club as named on the above agreement must be notified to the County Football Association to which the Club is sanctioned and to the Secretary of this Competition.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

11. CONTINUATION OF MEMBERSHIP, WITHDRAWAL OF A CLUB

RULE 11.A

Any Club intending, or having a provisional intention, to withdraw a Team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing of such intention by **31st March** each season. This does not apply to a Club moving in accordance with Rule 22.B. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: All Clubs wishing to remain in membership of the Competition for the following season must confirm their intention to do so, in writing, to the Secretary by **30th April**.

RULE 11.B

The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including, but not limited to, issuing a fine in accordance with the Fines Tariff.

RULE 11.C

Notwithstanding the powers of the Management Committee pursuant to Rule 6.I, in the event of a Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee shall be empowered to refer the debt under The FA Football Debt Recovery provisions.

12. EXCLUSION OF CLUBS, TEAMS. MISCONDUCT OF CLUBS, OFFICERS, PLAYERS, MANAGEMENT COMMITTEE

RULE 12.A

At the AGM or SGM called for the purpose in accordance with the provisions of Rule 9, notice of motion having been duly circulated on the agenda by direction of the Management Committee, the accredited delegates present shall have the power to:

(i) remove a member of the Management Committee from office; or

(ii) exclude any Club or Team from membership. both of which, must be supported by more than **TWO-THIRDS (2/3)** of those present and voting. Voting on this point shall be conducted by ballot. A member of the Management Committee or Club which is the subject of the vote being taken shall be excluded from voting.

RULE 12.B

At the AGM, or at an SGM called for the purpose in accordance with the provisions of Rule 9, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club whose conduct has, in their opinion, been undesirable, provided this is supported by more than **TWO-THIRDS (2/3)** of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.

By-Law: The parent clubs of the two teams who have accumulated the greatest number of disciplinary points, averaged over the number of their games during the current season, shall be invited to present their case to remain in membership, subject to the conditions of Rule 12 paragraph (B) above. The teams (from two clubs) concerned will be identified by the League Management Committee from FA reports and will be added to the agenda by the Secretary.

RULE 12.C

Any Officer or member of a Club found guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a Player or Players of another Club in the Competition to join them shall be liable to such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of 12.A and/or 12.B of this Rule.

13. TROPHY

RULE 13.A

The following agreement shall be signed on behalf of the winners of the cup or trophy:

“We (A) (name) and (B) (name), the Chair and Secretary of [] FC (Limited), members of and representing the Club, having been declared winners of cup or trophy, and the cup or trophy having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the cup or trophy to the Competition Secretary on or before 28th February. If the cup or trophy is lost or damaged whilst under our care, we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.”

Failure to comply will result in a fine in accordance with the Fines Tariff.

By-Law: The club shall respond to the secretary in agreement to these conditions.

RULE 13.B

At the close of each Competition awards may/shall be made to the winners and runners-up if the funds of the Competition permit.

By-Law 1: Awards will also be made to representative players and individuals who have **TWENTY-FIVE (25)** years active association with this Competition if the funds of the Competition permit.

By-Law 2: At the end of each season an awards presentation dinner will be held. Clubs will be allocated **TWO (2)** places per team, and they will have to pay for these places regardless of whether they intend to be present. Any Club which fails to attend, and which has not notified the League Secretary of non-attendance at least **TWO (2)** weeks prior to the dinner, shall be liable to a fine.

By-Law 3: If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the Donor if the conditions attached to it so provide or, if not, dealt with as the sanctioning Association may decide.

14. ALTERATION TO RULES

RULE 14.A

Alterations, for which consent has been given by the Sanctioning Authority, shall be made to these Rules only at the AGM or at an SGM specially convened for the purpose called in accordance with Rule 9. Any alteration made during the Playing Season to these Rules shall not take effect until the following Playing Season, except in exceptional circumstances, where approved by the Sanctioning Authority and the FA.

RULE 14.B

Notice of proposed alterations to be considered at the AGM shall be submitted to the Secretary by **1st May** in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by **15th May** and any amendments to these proposals shall be submitted to the Secretary by **1st June**. The proposals and proposed amendments to these proposals shall be circulated to Clubs with the notice of the AGM. A proposal to change a Rule shall be carried if a majority of those present and entitled to vote and voting are in favour.

RULE 14.C

A copy of the proposed alterations to Rules to be considered at the AGM or SGM shall be submitted to the Sanctioning Authority or The FA (as applicable) at least **TWENTY-EIGHT (28)** days prior to the date of the meeting.

15. FINANCE

RULE 15.A

The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.

RULE 15.B

All expenditure in excess of **£500** shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.

RULE 15.C

The financial year of the Competition will end on **30th June**.

RULE 15.D

The accounting records or a certified balance sheet, of a Competition shall be prepared and shall be audited annually by a suitably qualified person(s) who shall be appointed at the AGM.

16. INSURANCE

RULE 16.A

All Clubs must have valid Public Liability Insurance cover for a minimum of ten million pounds (£10,000,000) at all times.

RULE 16.B

All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' Personal Accident Insurance cover must be in place prior to the Club taking part in any Competition Match and shall be at least equal to the minimum recommended cover determined from time to time by the Sanctioning Authority. In instances where The FA is the Sanctioning Authority, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

RULE 16.C

Failure to comply with Rules 16.A or 16.B will result in a fine in accordance with the Fines Tariff.

17. DISSOLUTION

RULE 17.A

Dissolution of the Competition shall be by resolution approved at an SGM by a majority of **THREE-QUARTERS (3/4)** of the members present and shall take effect from the date of the relevant SGM.

RULE 17.B

In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.

RULE 17.C

The Management Committee shall deal with any surplus assets as follows:

- 1, Any surplus assets (save for a trophy or any other presentation), remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the Sanctioning Authority.
2. If a Competition is discontinued for any reason a trophy or any other presentation shall be returned to the donor if the conditions attached to it so provide or, if not, dealt with as the Sanctioning Authority may decide.

MATCH RELATED RULES

18. QUALIFICATION OF PLAYERS

RULE 18.A

A Player is one who, being in all other respects eligible, has:

1. Registered through the Player Registration System and received approval from the Competition. For any players registered on the day of a match, a Club Officer must email the Competition with details of the registration **THREE (3)** hours prior to the scheduled kick off time in order for the player to be eligible to play in that match. The Player shall not play again in any subsequent match in the Competition until the Club has registered the player through The FA Player Registration system and is in possession of the approval from the Competition. A maximum of **FOUR (4)** Players may be registered in this manner.

Or:

2. Signed a fully and correctly completed Competition registration form in ink on a match day prior to playing which is countersigned by an Officer of the Club and witnessed by an Officer of the opposing Club and submitted to the Competition within **TWO (2)** days (Sundays excluded) subsequent to the Competition Match. The Player shall not play again on a in a subsequent match in the Competition until the Club has registered the player through The FA Player Registration System and is in possession of the approval from the Competition. A maximum of **FOUR (4)** Players may be registered in this manner.

By-Law: The maximum of **FOUR (4)** players applies from **1st October** of the current season.

Any registration that is not fully and correctly completed will be returned to the Club unprocessed and the player classed as unregistered. If a Club attempts to register a player via the Player Registration System but does not fully and correctly complete the necessary information via the Player Registration System, the registration will not be processed.

For Clubs registering Players under Rule 18.A.2. registration forms will be provided in a format to be determined by the Competition. For Clubs registering Players by the Player Registration System, Clubs must access the Player Registration System in order to complete the registration process.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: Once approved, a player registration lasts until the end of the season when it automatically expires. A registration cannot be cancelled during the season.

RULE 18.B

1. Contract players are **NOT** permitted in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System, or Tiers 1-4 of the Womens Pyramid System.

By-Law: No contract players are allowed in this league, even if their club has a team accepted into the League.

2. It is the responsibility of each Club to ensure that any Player registered to the Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.

3. Each team must have at least **ELEVEN (11)** Players registered **TWO (2)** days before the start of each Playing Season. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: In multi-team clubs, **TWO (2)** days prior to the fixtures, sufficient players must be registered to cover the number of teams to be fielded.

4. In the event of a Non-Contract Player changing his status to that of a Contract Player with the same Club, or with a Club in another Competition their registration as a Non-Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 18.B 1.

RULE 18.C

A Player that owes a Football Debt (as defined under the Football Debt Recovery Regulations) shall be permitted to register for a Club but will be suspended from football activities if the Player does not comply with the terms of the Football Debt Recovery Regulations in respect of that Football Debt.

By-Law: A player registration will NOT be approved where a player is known to have a debt to the FA (as defined under the Football Debt Recovery Regulations) or a personal debt to The Lancashire and Cheshire Football League, until that debt has been repaid. These include any such debts which the player's club may have temporarily paid on his behalf but for which reimbursement is required by the club.

RULE 18.D

A fee as set out in the Fees Tariff shall be paid by each Club for each Player registered.

RULE 18.E

The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than **ONE** Club, priority of registration shall decide for which Club the Player shall be registered. The Secretary shall notify the Club last applying to register the player of the fact of the previous registration.

RULE 18.F

It shall be a breach of Rule for a Player to:

1. Play for more than ONE Club in the Competition in the same Playing Season without first being transferred.
2. Having registered for ONE Club in the Competition, register for another Club in the Competition in that Playing Season except for the purpose of a transfer, or where the competition adopts Rule 18.P.
3. Submit a signed registration form as per Rule 18 A.2 or submit a registration through the Player Registration System that the Player had wilfully neglected to accurately or fully complete.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

RULE 18.G

1. The Management Committee shall have the power to accept the registration of any Player subject to the provisions of Rules 18.G.2 and 18.G.3 below.

2. The Management Committee shall have power to refuse, cancel or suspend the registration of any Player or may fine any Player, at their discretion (in accordance with the Fines Tariff) who has been charged and found guilty of registration irregularities (subject to Rule 7).

3. The Management Committee shall have power to make application to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct (subject to Rule 7) subject to the right of appeal to the Sanctioning Authority. Application should be made to the parent County of the Club the Player is registered or intending to be registered with.

Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.

4. A Player who has previously had a registration removed in accordance with Rule 18.G.3 but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of **TWELVE (12)** months. Whilst under a probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition may consider a further charge of bringing the Competition into disrepute.

(Note: Action under Rule 18.G.3 shall not be taken against a Player for misconduct until the matter has been dealt with by the Sanctioning Authority, and then only in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal to the Sanctioning Authority or The FA. All decisions must include the period of restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of ONE HUNDRED AND TWELVE (112) days' suspension, or TEN (10) matches in match-based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence).

RULE 18.H

Subject to compliance with FA Rule C when a Club wishes to register a player who is already registered with another club it shall submit a transfer notification to the Competition via the Player Registration System. A fee as set out in the Fees Tariff will be required.

Such transfer shall be referred by the Competition to the club for which the player is registered. Should this club object to the transfer it should state its objections in writing to the Competition and to the player concerned within **THREE (3)** days of receipt of the notification. Upon receipt of the club's consent, or upon its failure to give written objection within **THREE (3)** days, the Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or **ONE** day after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

By-Law 1: The receiving club shall pay the due fee (as set out in the Fees Tariff) into the League's Bank Account by the end of the working day prior to the player's first match for the new club, and once this is confirmed the Registrations Secretary shall complete the transfer. If the club holding the registration objects to the transfer, it should do so to the requesting club within seven days of receipt of the notification. Upon failure of the current club to give written objection within seven days, the Registrations Secretary may, on behalf of the Management Committee, transfer the Player who shall be deemed eligible to play for the new club from such date. However, in the event of a valid, written objection to a transfer the matter shall be referred to the Management Committee for a decision.

By-Law 2: See By-Law at 18.B.1

RULE 18.I

A Player may not be registered for a Club nor transferred to another Club in the Competition after **31st March** except by special permission of the Management Committee

RULE 18.J

Registrations are valid for **ONE** Playing Season only.

RULE 18.K

A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding Competition Match (as specified in Rule 22.A) unless the Player has played **FIVE (5)** Competition Matches for that Team in the current Playing Season.

RULE 18.L

A Team shall not include any Player who has taken part in **ONE** or more senior Competition Matches during the current Playing Season unless a period of **EIGHT (8)** days has elapsed since they last played.

For the purpose of this Rule, a senior competition(s) refers specifically to the Manchester, Cheshire, West Cheshire, Liverpool County and West Lancashire Leagues which have a Supply League Division, and/or equivalent and above Leagues. This **EIGHT (8)** Day Rule will apply to every player registered to a club in a Supply League or above.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

RULE 18.M

1. Subject to Rule 18.M.2 any Club found to have played an ineligible Player in a Competition Match or Matches where points are awarded shall have the points gained from that Competition Match deducted from its record, up to a maximum of **TWELVE (12)** points and have levied upon it a fine (in accordance with the Fines Tariff).

2. The Management Committee may vary the sanction as relates to the deduction of points set out at Rule 18.M.1 only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.

3. Where a Club is found to have played an ineligible Player in accordance with Rule 18.M.1 above, the Management Committee may also, at its discretion:

a) Award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed; or

b) Levy penalty points against the Club in default; or

c) Order that such Competition Match or Matches be replayed (on such terms as are decided by the Management Committee).

By-Law: In this competition the Management Committee may, at its discretion vary the sanction from a fine only, through to the full consequences detailed in RULE xxxxx.

RULE 18.N

The following clause applies to Competitions involving Players in full-time secondary education:

1. Priority must be given at all times to activities of schools and school organisations. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

2. The availability of children and young people must be cleared with the Head Teachers or Principals (except for Sunday leagues competitions).

3. To play open age football the player must have achieved the age of 16.

RULE 18.O

By-Law 1: No more than **TWO (2)** players who have featured in a club's higher teams in the last **THREE (3)** weeks are to be allowed to play in another team in the club which is two or more teams lower except by permission of the League Management Committee.

By-Law 2: No more than four players who have featured in a club's higher teams in the last **THREE (3)** weeks are allowed to play in another team in the club which is one team lower except by permission of the League Management Committee.

By-Law 3: No more than a total of **FOUR (4)** players may be moved down to a lower team except by permission of the League Management Committee.

RULE 18.P - NOT ADOPTED

19. CLUB COLOURS

RULE 19.A

Every team must register the colour of its shirts and shorts with the Secretary by **17th July** and the Competition Secretary shall decide as to their suitability.

By-Law: The match official's primary kit colour will still be black and should be worn whenever possible; however, officials are now permitted to wear a yellow shirt should they wish to, providing it does not clash with the jersey of another player. Where officials are working in a team of three or four, all officials must wear the same colour shirt. Shorts and socks will remain black at all times.

RULE 19.B

Any team changing its colours during the Playing Season must notify the Competition Secretary immediately.

RULE 19.C

Goalkeepers must wear colours which distinguish them from all other Players and the Match Officials.

RULE 19.D

No Player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

RULE 19.E

Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents of the colours in which they will play (including the colours of the goalkeeper's jersey) at least **THREE (3)** days before the Competition Match.

RULE 19.F

If, in the opinion of the Referee, the Teams have the same or similar colours, the Away Team shall make the change. Should a Team delay the scheduled time of kick off for a Competition Match by not having a change of colours they will be fined in accordance with the Fines Tariff.

RULE 19.G

Shirts must all be numbered, and no two shirts shall have the same number, failing which a fine will be levied in accordance with the Fines Tariff.

20. PLAYING SEASON. CONDITIONS OF PLAY, TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES

RULE 20.A

All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.

Clubs must take all reasonable precautions to keep their Grounds in a playable condition. All Competition Matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home Team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for Competition Matches and to order the Club concerned to play its Competition Match(es) on another ground.

By-Law:

1. Each Club must register annually with the Competition Secretary the situation of and a detailed route to its ground and dressing rooms. Teams in the Premier Division must comply with the Premier Division ground requirements; all teams must comply with the minimum standard requirements.

2. No alteration may be made to a Club's ground or dressing rooms without first obtaining the Competition's consent.

3. Clubs must provide for their home matches:

(a) A ground, clearly and correctly defined; goalposts with nets effectively fixed; corner flags in proper positions.

(b) Adequate dressing and washing accommodation nearby in which there must be prominently displayed an intimation that belongings therein are at owner's risk.

(c) First Aid equipment situated not more than 50 yards from the field of play. First Aid equipment shall comply with the requirements specified by the Competition.

4. Clubs failing to comply with these Rules shall be liable to a fine.

Football Turf Pitches (3G) are allowed in this Competition provided they meet the required performance standards and are listed on the FA's Register of Football Turf Pitches. All Football Turf Pitches used must be tested (by a FIFA accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

The home Club is also responsible for advising Participants of footwear requirements when confirming match arrangements in accordance with Rule 20.C.

Within the National League System ("NLS") and Regional NLS Feeder Leagues all Competition Matches shall have a duration of **NINETY (90)** minutes. All other Competition Matches shall have duration of **NINETY (90)** minutes unless a shorter time (not less than **SIXTY (60)** minutes) is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves. Two matches involving the same two Teams can be played on the same day providing the total playing time is not more than **ONE HUNDRED AND TWENTY (120)** minutes.

The times of kick-off shall be agreed at the AGM and can only be altered by the mutual consent of the two competing Clubs and the Competition. Referees must order matches to commence at the appointed time and must report all late starts to the Competition.

By-Law 1: Any club failing to commence at the appointed time shall be subject to a fine or be otherwise dealt with as the Management Committee shall determine.

By-Law 2: If one or both teams are not ready to start the game within **THIRTY (30)** minutes of the official kick-off time, the Match Official may postpone the game and the home club shall pay the Official(s) their full fee and expenses.

The Home Team must provide goal nets, corner flags and at least **THREE (3)** footballs fit for play and the referee shall make a report to the Competition if not provided. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

No overhead netting is allowed for 9v9 and 11v11 affiliated matches.

For those leagues which are not Regional NLS Feeder Leagues: Overhead wires used to support pitch divider netting are ideally removed for affiliated matches but if they cannot be removed then discretion is given to the match official to restart the match in accordance of the Laws of the Game.

RULE 20.B

Except by permission of the Management Committee all Competition Matches must be played on the dates originally agreed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary.

By-Law 1: Clubs participating in FA, County FA or other approved competitions shall immediately on receipt of the information contact the relevant (Fixtures) Secretary and provide full details of their matches in these competitions. Clubs failing to comply with this Rule shall be liable to a fine.

Clubs may mutually agree to bring forward a Competition match with the consent of the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

In the case of a revised fixture date, the Clubs must be given by the Competition **FIVE (5)** clear days' notice of the match (unless otherwise mutually agreed).

By-Law 2: Clubs may request no fixture once a season on a certain date per team by giving at least **TWO (2)** months' notice. The Fixtures Secretary will try to accommodate on a 'best endeavours' basis.

RULE 20.C

An Officer of the home Club must give notice of full particulars of the location of, and access to, the Ground and time of kick-off to the Match Officials and an Officer of the opposing Club at least **THREE (3)** clear days prior to the playing of the match. If not so provided, the away Club shall seek such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: The method of communication for Rule 20.C. is by speaking on the telephone for both home and away clubs. Any following communications about the match must also be by telephone.

RULE 20.D

In accordance with the Laws of the Game, the minimum number of players which will constitute a Team for a Competition Match is **SEVEN (7)**.

By-Law 1: In the event of a Club playing in any match with less than **ELEVEN (11)** players no fine will be levied.

By-Law 2: Every Club shall play its best available qualified team or teams in all matches in the Competition. The intention of this Rule is not to interfere with normal team selection by Clubs, but to prevent Clubs deliberately fielding a weakened team in order to unreasonably reserve players for another game. If there is evidence in the possession of the Management Committee, the club concerned will be called to account for its action and shall be subject to such decisions as the Management Committee may determine.

RULE 20.E

1. Home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have power to impose a fine (in accordance with the Fines Tariff), deduct points from the defaulting Club, award the points from the Competition Match in question to the opponents, order the defaulting Club to pay any reasonable expenses incurred by the opponents or otherwise deal with them except by the award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a Competition Match to be played on a neutral ground or on the opponent's Ground if they are satisfied that such action is warranted by the circumstances.

By-Law: If the Home team's ground is known to be unfit for play, the fixture will be reversed if the away ground is available, and the Referee agrees. If the home club is in any doubt whether the pitch is fit, they will need to organise a Referee to inspect their pitch before calling off a match. If the opportunity to move to an alternative ground is taken, then if extra expense is incurred by the clubs, they should contact the Fixtures Secretary for consideration of assistance with the cost by the League. The Fixtures Secretary is to be informed of any changes.

2. Any Club with more than one Team in the Competition shall always fulfil its fixture, within the Competition, in the following order of precedence: - First Team, Reserve Team, A Team.

By-Law 1: The Competition will not apply the FA standard precedence order to any team. Failures to fulfil Cup matches will result in punishment of the offending team by expulsion from the competition and exclusion from the following season's cup.

By-Law 2: Rule 20.E.2 refers to scheduled and confirmed fixtures.

3. Any Club unable to fulfil a fixture or where a Competition Match has been postponed for any reason must, without delay, give notice to the Competition Fixtures Secretary, the League Secretary, the Referees Appointments Secretary, the Secretary of the opposing Club and the Match Officials. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: The League Management Committee shall require a written explanation within **FORTY-EIGHT (48)** hours for a failure to fulfil offence. The discipline committee has discretion to tailor the sanctions accordingly to each individual case, however the default sanctions are -

In each season, in every case the match will be awarded to the opponents and three points will be deducted. For the first failure to fulfil offence the fine will be £50.00, for the second the fine will be £75.00 and a warning to the club that the offending team may face expulsion from the league for a third offence. For a third offence the fine will be £100 and the team will also be subject to expulsion from the competition by the League Management Committee.

4. In the event of a Competition Match not being played or being abandoned owing to causes over which neither Club has control, it should be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Competition. Failing such agreement and notification to the (Competition within **THREE (3)** days the Competition shall have the power to order the Match to be played on or before a given date. Where it is to the advantage of the Competition. the Management Committee shall also be empowered to order the score at the time of an abandonment to stand.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

5. The Management Committee shall review all Competition Matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a Match was abandoned owing to the conduct of one Team or its Club member(s) they shall award the points for the Match to the opponent. In cases where a Match has been abandoned owing to the conduct of both Teams or their Club member(s), the Management Committee shall rule that neither Team will be awarded any points for that Match, and it shall not be replayed. No fine(s) can be applied by the Management Committee for an abandoned Match.

6. The Management Committee shall review any Match that has taken place where either or both Teams were under a suspension imposed upon them by The FA or Affiliated Association. In each case the Team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 18.N above. Where both Teams were under suspension the game must be declared null and void and shall not be replayed.

RULE 20.F

A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match. A Club may name up to **FIVE (5)** substitute Players of whom **FIVE (5)** may be used.

A Player who has been substituted becomes a substitute and may replace a Player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

Where a Competition does allow return substitutes, a Team may use up to **FIVE (5)** from **FIVE (5)** substitute Players in a Competition Match.

The Referee and a Representative of the opposing club shall be informed of the names of the Players taking part in the Match (including the substitutes) not later than **TWENTY (20)** minutes before the start of the Competition Match and a Player not so named may not take part in that Competition Match.

A Player who has been named as a substitute before the start of the Competition Match but does not actually play in that game shall not be considered to have been a Player in that Competition Match within the meaning of Rule 18 of this Competition.

By-Law: If the Club are fielding more than one team on any match day, they may **NOT** enter the same named players or substitutes on more than one Competition matchsheet.

RULE 20.G

The half time interval shall be of **FIVE (5)** minutes' duration, but it shall not exceed **FIFTEEN (15)** minutes. The half-time interval may only be altered with the consent of the Referee.

RULE 20.H

The Teams taking part in a Competition Match shall identify a Team Captain who shall wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of their teammates. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

21. REPORTING RESULTS

RULE 21.A

The Competition Match Reports Secretary must receive within **TWO (2)** days of the date played, the result of each Competition Match in the prescribed manner. This must include the forename(s) and surname of the Team Players (in block letters) and also the referee markings required by Rule 23, or any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: The correctly completed Match Sheet must be photographed, then handed to the Referee by each Club a minimum of **THIRTY (30)** minutes prior to kick-off. Clubs must email their photograph to matchsheets@landc.org.uk. The Referee will complete details after the match and then email an electronic copy to the Match Reports Secretary. The Club's photograph of the Match Sheet shall be retained by Club Secretaries for inspection by the League on request. Failure by Clubs to follow the procedure correctly will incur a fine and/or the Club being dealt with as the Management Committee decide.

RULE 21.B

The Home Club shall use SMS / FA Full Time / FA Matchday as directed by the Competition, to notify the result of each Competition Match to the by 6pm on a Saturday and 9.30pm for evening kick offs. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: Reasons for abandoned and postponed matches must be reported and all home and away FA and County FA Cup ties by the required times.

RULE 21.C

The match result notification, correctly completed, shall be signed by an Officer of the Team, or as prescribed by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law Each club shall enter details of all starting players and substitutes, in accordance with the match sheet, and also the referee marks, on the Full-Time system or Matchday App, within **SEVEN (7)** days of a completed fixture.

22. DETERMINING CHAMPIONSHIP

RULE 22.A

Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn Competition Match. The Teams gaining the highest number of points in their respective divisions at the end of the Playing Season shall be adjudged the winners. Competition Matches must not be played for double points.

In the event of two or more Teams being equal on points at the end of the Playing Season, rankings shall be determined by goal difference (where the goals scored against each Team shall be deducted from the goals scored by that Team and the Team with the most favourable goal difference shall be placed highest).

In the event of two or more Teams still being equal, the Team which has scored the most goals during the Playing Season shall be placed highest. In the event of two or more Teams still being equal, the Team that has won the most matches during the Playing Season shall be placed highest.

In the event of two or more Teams still being equal, the Team which has the better playing record against the other Team in their head-to-head Competition Matches during the Playing Season will be placed highest.

If the records of two or more Teams are still equal and it is necessary for any reason to determine the position of each, then the Teams affected shall play a deciding match or matches under conditions as determined by the Management Committee.

By-Law 1: The Club whose percentage points total from its first and reserve team matches is the highest at the end of the season will be the Aggregate Champions. If points equality eventuates, this Championship will be jointly held. Clubs will not compete for the Aggregate Championship until both the First and Reserves have completed at least one full season in the Competition.

By-Law 2: In the event of two or more teams being equal on points at the end of the Playing Season, where any of these teams has been awarded a walkover which gives them three points for the non-fulfilment of a league fixture by their opponents, then goal difference, goals scored and number of matches won will NOT be used to determine which of the tied teams is placed highest., thus negating those options.

RULE 22.B

Automatic promotion shall be applied for the first **TWO (2)** Teams and automatic relegation shall be applied for the last **TWO (2)** Teams in each division except as provided for below subject to the provisions of Rule 2.L.

1. Should one or more Teams withdraw from any one division after the Playing Season has commenced an equal number of Teams to those withdrawing in that division shall not be automatically relegated.

2. Vacancies occurring after the conclusion of the Playing Season may be filled in any of the following ways:

- a. retention of otherwise relegated Team(s); or
- b. additional promotion of the next ranked Team(s) from the division below; or
- c. election.

By-Law: New clubs first teams will be placed in Division Three and their reserves or further teams in the lowest possible divisions unless the committee have knowledge that their standard will be much higher (or lower in the case of first teams)

3. NOT ADOPTED

4. When a senior Team is relegated to a lower division of which its reserve Team is a member, or entitled to be a member, such reserve Team must accept relegation to, or retain its position in, the next lower division; and should the senior Team be relegated to the lowest division its reserve Team automatically retires from the Competition.

4. Should either or both of the leading Teams in any of the divisions have its senior Team in the next higher division, promotion shall fall, at the discretion of the General Meeting, to the next highest Team or Teams in the division concerned.

By-Law 1: At the discretion of the management committee, further teams at the bottom of their division will be considered for movement to a lower division more appropriate for their ability level in the annual league re-structure.

By-Law 2: No team will be moved up in the league structure without one of the above conditions being met, and in the order above, unless their club brings in more teams, in which case they will be moved up by the minimum number of divisions.

By-Law 3: Clubs with three or more teams will have their third or lower ranked teams placed in Divisions A, B or C. There will be no promotion for these teams to Division Three unless the committee have knowledge that their standard will be much higher than that of the other teams in their division.

RULE 22.C - NOT ADOPTED

RULE 22.D

In the event of a Team withdrawing from the Competition before completing **90%** of its fixtures for the Playing Season all points obtained by or recorded against such defaulting Team shall be expunged from the Competition table. For the purposes of this Rule 22.D a completed fixture shall include any Competition Match(es) which has been awarded by the Management Committee.

RULE 22.E - NOT ADOPTED

23. MATCH OFFICIALS

RULE 23.A

Registered referees (and assistant referees where approved by The FA or County FA) for all Competition Matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority.

RULE 23.B

1. In the event of the non-appearance of the appointed referee the appointed senior assistant referee shall take charge and a substitute assistant referee appointed by the competing Teams.
2. In cases where there are no officially appointed Match Officials in attendance, the Clubs shall agree upon a referee. An individual thus agreed upon shall, for that Competition Match, have the full powers, status and authority of a registered referee. Individuals under the age of 16 must not participate either as a referee or assistant referee in any Competition Match.

By-Law 1: Clubs failing to comply with this Rule shall be liable to a fine.

By Law 2: In the event of the appointed Referee not being able to continue at any point before or during the game, e.g. due to injury, and if a substitute qualified referee cannot be found at short notice, the Clubs must agree upon an individual to be the replacement Referee. Clubs failing to agree upon a replacement referee shall be reported to their respective County FA(s) for potential sanction.

RULE 23.C

Where assistant referees are not appointed each Team shall provide a Club assistant referee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law 1: The Management Committee may, if they consider it desirable or upon application by one or both of the two competing Clubs, appoint Assistant Referees, if available, to any match.

By-Law 2: Any team that has two (2) red cards in any game for serious foul play including spitting, violent conduct or use of offensive, insulting or abusive language shall for at least the next two games, be liable to pay for 2 assistant referees. The imposition of assistant referees shall cease at the discretion of the Management Committee.

By-Law 3: Any team that has E20 or E21 charges brought by the FA shall for at least the next two games, be liable to pay for two Assistant Referees. The imposition of Assistant Referees shall cease at the discretion of the Management Committee.

RULE 23.D

The appointed referee shall have power to decide as to the fitness of the Ground in all Competition Matches and that decision shall be final, subject to the determination of the Local Authority or the owners of a Ground, which must be accepted.

RULE 23.E

Subject to any limits/provisions laid down by the Sanctioning Authority, Match Officials appointed under this Rule shall be paid a match fee in accordance with the Fees Tariff.

Match Officials will be paid their fees and/or expenses by the home Club before/immediately after the Competition Match. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

RULE 23.F

In the event of a Competition Match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled a half fee. Where a Competition Match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials, if they attend the Ground, their full fee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

By-Law: If on the morning of the match, a club fails to fulfil, and the referee cannot be appointed to another match, then the referee will be entitled to half fee.

RULE 23.G

A referee not keeping their engagement and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Affiliated Association with which he or she is registered.

RULE 23.H

Each Club shall, in a manner prescribed from time to time by The FA, award marks to the referee for each Competition Match and the name of the referee and the marks awarded shall be submitted to the Competition on the prescribed form provided. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff) or dealt with as the Management Committee shall determine.

By-Law: 'In a manner prescribed' means online on Full Time within seven days of the match being played using the referee marking guidance document which is held on Full Time 'ADMIN HOME' page, the league website.

RULE 23.I

The Competition shall keep a record of the markings and, on the form provided by the prescribed date each Season, shall submit a summary to the Sanctioning Authority.

RULE 23.J

The referee shall submit a report form, supplied by the Competition, giving the result of the Competition Match, the number of Players in each Team and the time of kick-off to the (Registration) Secretary within **TWO (2)** days of the Competition Match.

By-Law: Also included will be the players cautioned or dismissed and the reason for such action, and all other sections, by email or using the pre-paid envelope supplied.

RULE 23.K

Match Officials shall be supplied, each season, with a copy of the Competition Rules free of charge.

RULE 23.L

Match Officials shall comply with the provisions of any initiatives of The FA and/or Sanctioning Authority adopted by the Competition.

24. LIFE MEMBERS

Any person who has served as a League Management Committee member for at least **TWENTY-ONE (21)** years either continuously or in aggregate shall be appointed as a Life Member at the Annual General Meeting in the season in which 21 years' service is attained and shall be presented with a long service award. The League Management Committee may at any time, in its absolute discretion, appoint a League Management Committee member who has not served as such for 21 years, but who, in the committee's opinion, has given meritorious service to the League, as Life Member at an AGM.

Life Members shall be entitled to complimentary presentation dinner, complimentary invitation to all cup finals and associated hospitality, attend General Meetings as an observer, and receive Committee Minutes if requested.

SCHEDULE A

FEES TARIFF

RULE NUMBER	DESCRIPTION	MAXIMUM FEE
4.A	CLUB ENTRY FEE	£50
4.B	CLUB/TEAM ANNUAL SUBSCRIPTION	£80 plus £20 per team
4.C	DEPOSIT	£150
7.C, 7.E, 7.G	PROTEST/APPEAL FEES	£20 / £50
18.D	PLAYER REGISTRATION FEE	£4
18.H	TRANSFER FEE	£10
23.E	REFEREE FEES	£45
23.E	ASSISTANT REFEREE FEES	£30
Cup Rule 1	ENTRY FEE	£28
Cup Rule 10	HOST FEE	Negotiated

FINES TARIFF

RULE NUMBER	DESCRIPTION	MAXIMUM FINE
2.G	FAILURE TO AFFILIATE	£25
2.I	FAILURE TO COMPLY WITH FA INITIATIVES	Up to £50
2.K	UNAUTHORISED ENTRY OF TEAMS INTO COMPETITIONS	£20
3	FAILURE TO OBTAIN CONSENT FOR A CHANGE OF CLUB NAME	£20
4.C	FAILURE TO PAY A DEPOSIT	£25
4.E	FAILURE TO PROVIDE AFFILIATION NUMBER/DETAILS FORM	n/a
5.E	COMMUNICATIONS CONDUCTED BY PERSONS OTHER THAN NOMINATED OFFICERS OR INAPPROPRIATE COMMUNICATIONS	£25
6.I	FAILURE TO COMPLY WITH AN INSTRUCTION OF THE LMC	£100 MAX
6.J	FAILURE TO PAY A FINE WITHIN REQUIRED TIMEFRAME	Fine doubled.
8.H	FAILURE TO BE REPRESENTED AT AGM (SECOND OR SUBSEQUENT GM IN THE SAME SEASON)	£25 (subsequent £50)
9	FAILURE TO BE REPRESENTED AT A GM (SECOND OR SUBSEQUENT GM IN THE SAME SEASON)	£25 (subsequent £50)
10	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT, OR TO NOTIFY CHANGES TO SIGNATORIES	£20
11.A	FAILURE TO PROVIDE NOTICE OF WITHDRAWAL BEFORE DEADLINE (31 st March)	£100
11.B	FAILURE TO COMMENCE/COMPLETE FIXTURES	£50 - £100
13.A	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT RE THE TROPHY	Up to £20
13.B	FAILURE TO ATTEND THE PRESENTATION DINNER	£20
16.A	FAILURE TO HAVE THE REQUIRED INSURANCE	£20
16.B	FAILURE TO HAVE THE REQUIRED INSURANCE	£20
18.A	FAILURE TO CORRECTLY REGISTER A PLAYER	£20
18.B.3	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO THE SEASON COMMENCING	£20
18.F	REGISTERING OR PLAYING FOR MULTIPLE CLUBS, OR INACCURATE COMPLETION OF A REGISTRATION FORM	£20
18.G.2	REGISTRATION IRREGULARITIES	£20
18.L	FIELDING MORE THAN THE PERMITTED NUMBER OF PLAYERS WHO HAVE PARTICIPATED IN SENIOR COMPETITIONS MATCHES	£50 - £200
18.M	PLAYING AN INELIGIBLE PLAYER	£25 - £200
18.N	FAILURE TO GIVE PRIORITY TO SCHOOL ACTIVITIES	£20
19.F	DELAYING KICK OFF DUE TO NO CHANGE OF COLOURS/ DELAYING KICK OFF NO NETS/ NO CORNER FLAGS	£20
19.G	FAILURE TO NUMBER SHIRTS	£20
19.G	FAILURE TO HAVE DIFFERENT NUMBER SHIRTS	£20
20.A	DELAYING KICK OFF DUE TO FAILURE TO PROVIDE REQUIRED EQUIPMENT	£20
	FAILURE TO PROVIDE A SUITABLE GROUND	£20
20.B	FAILURE TO PLAY MATCHES ON THE DATE FIXED	£20
20.C	FAILURE TO PROVIDE DETAILS OF A FIXTURE	£20
20.D	PLAYING MATCH WITH LESS THAN REQUIRED NUMBER OF PLAYERS	Nil
20.E 1 & 4	FAILURE TO PLAY FIXTURE	£50 - £100
20.H	NO CAPTAIN'S ARMBAND	£10

21.A	LATE RESULT NOTIFICATION FORM	£20
21.B	FAILURE TO PROVIDE RESULT	£10
21.C	MATCH SHEET NOT FILLED IN CORRECTLY OR STATS NOT COMPLETED	£20
23.C	FAILURE TO PROVIDE CLUB ASSISTANT REFEREE	£20
23.E	FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES	£20
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SCHEDULE A

Fees Tariff

Fines Tariff